

## 2012 Rate Review Process Project Plan (Updated 4/12/12)

<b>Task</b>	<b>Person(s) Responsible</b>	<b>Due Date</b>	<b>Status</b>
<b>Planning Phase</b>			
1. Clarify goals for process	Chris, Herb, Kim, and Patrick	4/3/12	Completed
2. Develop guidance letter/attachments	Chris, Cory, Herb, Kim, and Patrick	4/18/12	Ongoing
a. Develop guidance letter	Chris, Herb, Kim, and Patrick	4/18/12	Ongoing
b. Develop small and large group rate filing template	Herb and Patrick	4/18/12	Ongoing
c. Develop Rhode Island annual health statement supplement	Cory, Herb, and Kim	4/18/12	Ongoing
d. Develop areas of medical expense variation form	Chris, Kim, and Patrick	4/18/12	Ongoing
e. Develop provider contracting practices and hospital contracting conditions verification questionnaire	Chris, Herb, and Patrick	4/18/12	Ongoing
f. Develop administrative costs request	Chris and Patrick	4/18/12	Ongoing
g. Develop health system improvements survey	Chris and Patrick	4/18/12	Ongoing
3. Review guidance letter/attachments	Charlie, Chris, Cory, Herb, Kim, and Patrick	4/19/12	Not started
4. Release guidance letter/attachments to issuers	Nicole	4/20/12	Not started
5. Engage Wakely regarding regional benchmark analysis	Kim	4/27/12	Not started
6. Plan hospital contracting conditions standard public meeting	Nicole and Patrick	4/30/11	Not started
7. Hold hospital contracting conditions standard public meeting	Nicole and Patrick	5/17/12	Not started
8. Receive issuer submissions	Maria	5/18/12	Not started
<b>Review Phase</b>			
9. Develop issuer submissions summary	Kim	5/22/12	Not started
10. Develop public comment solicitation	Nicole and Patrick	5/22/12	Not started
11. Review issuer submission summary	Chris, Kim, and Patrick	5/23/12	Not started
12. Review public comment solicitation	Chris, Nicole, and Patrick	5/23/12	Not started
13. Release issuer submissions and summary	Nicole	5/24/12	Not started
14. Release public comment solicitation	Nicole	5/24/12	Not started
15. Develop selected analyses of submissions	Charlie, Kim, and Wakely	5/25/12	Not started

<b>Task</b>	<b>Person(s) Responsible</b>	<b>Due Date</b>	<b>Status</b>
16. Review selected analyses of submissions	Charlie, Chris, Herb, Kim, Patrick, and Wakely	5/29/12	Not started
17. Release selected analyses of submissions	Nicole	5/30/12	Not started
18. Plan public meeting	Nicole and Patrick	6/1/12	Not started
19. Communicate w/ issuers about submissions	Patrick	6/8/12	Not started
20. Hold public meeting	Nicole and Patrick	6/15/12	Not started
21. Receive public comments	Nicole	6/21/12	Not started
<b>Release Phase</b>			
22. Develop proposed decision	Charlie, Chris, Herb, Kim, and Patrick	6/22/12	Not started
23. Review proposed decision	Charlie, Chris, Herb, Kim, and Patrick	6/25/12	Not started
24. Communicate w/ issuers about proposed decision	Patrick	6/29/12	Not started
25. Release final decision	Nicole	7/2/12	Not started